



January 19, 2018

Michael Holland, Agent for Linda Richards  
5784 Rose Loop NE  
Bainbridge Island, WA 98110

Alec Coultas  
P.O. Box 1511  
Kingston, WA 98346

Re: Coultas/Richards PLN50700 SPT

Dear Ms. Richards and Mr. Coultas,

This letter is in regards to your application for preliminary plat for the parcel located on NE New Brooklyn Road with parcel number 222502-1-011-2004. This application was submitted on September 14, 2017. The application was deemed complete on October 12, 2017.

Pursuant to Bainbridge Island Municipal Code (BIMC) 2.16.070.G applications for preliminary short subdivisions will be approved, disapproved, or returned to the applicant for modification within 90 calendar days from the filing of a complete application. If no action is taken to approve or disapprove the application within the 90 calendar days (January 10, 2018), then the city must notify the applicant of the reasons for the delay and steps necessary to complete the application.

This letter is to notify you of the delay due to the following reasons:

- The application is still under review by the city Development Engineer
- The application is still under review by the city Surveyor
- Completion of staff report

The new estimated date of decision is 30 days from the date of this letter.

Please do not hesitate to contact me if you have any questions or concerns at [efairleigh@bainbridgewa.gov](mailto:efairleigh@bainbridgewa.gov) or (206)780-3767.

Sincerely,

A handwritten signature in blue ink that reads 'Ellen Fairleigh'. The signature is fluid and cursive, with the first name 'Ellen' being more prominent than the last name 'Fairleigh'.

Ellen Fairleigh, Planner

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