

Ellen Fairleigh

From: Nancy Sears <Nancy.Sears@smartlinkgroup.com>
Sent: Thursday, March 25, 2021 10:28 AM
To: Ellen Fairleigh
Subject: RE: PLN51880A WCF & CUP: Proposed Timeline

CAUTION: This email originated from outside the City of Bainbridge Island organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

These dates look good Erin. Thanks!

stay safe!



Nancy Sears

Please note email change below



11232 120th Ave NE, Suite 204
Kirkland, WA 98033

Nancy Sears
Sr. LU Specialist
nancy.sears@smartlinkgroup.com
c. 425-444-1434
www.smartlinkgroup.com

From: Ellen Fairleigh <efairleigh@bainbridgewa.gov>
Sent: Thursday, March 25, 2021 9:53 AM
To: Nancy Sears <Nancy.Sears@smartlinkgroup.com>
Subject: RE: PLN51880A WCF & CUP: Proposed Timeline

Hi Nancy,

Yes, May 13th is a public meeting with the Planning Commission where public comment can be taken. It is described in BIMC 2.16.110.E.3 as follows:

3. Review and Recommendation by Planning Commission.

- a. In the case of a major conditional use permit application, the planning commission shall review the application prior to the review and final decision by the director.
- b. The purpose of the planning commission review and recommendation meeting is to review a proposed project for consistency with applicable design guidelines, BIMC Title [17](#), and the comprehensive plan.
- c. The planning commission shall consider the application at a public meeting where public comments will be taken. The planning commission shall recommend approval, approval with conditions or denial of an application. In making

a recommendation, the planning commission shall consider the applicable decision criteria, all other applicable law, and the recommendation of the design review board. If the applicable criteria are not met, the planning commission shall recommend the proposal be modified or denied.

d. The design review board's recommendation shall hold substantial weight in the consideration of the application by the planning commission. Any deviation from the recommendation shall be documented in their written findings of facts and conclusions.

e. The planning commission will forward its written findings of facts and conclusions, their determination of the project's consistency with the comprehensive plan, and their recommendation, including any conditions attached by the planning commission and design review board, to the staff planner. The planning commission's written findings will be included in the staff report transmitted to the director.

f. A planning commission recommendation is not a final decision and therefore there is no appeal of the recommendation

The Hearing Examiner Review and Decision is a public hearing.

Both of these meeting will require a representative for the applicant to attend and present the project, answer questions, etc.

Thank you,

Ellen

From: Nancy Sears <Nancy.Sears@smartlinkgroup.com>

Sent: Thursday, March 25, 2021 9:48 AM

To: Ellen Fairleigh <efairleigh@bainbridgewa.gov>

Subject: RE: PLN51880A WCF & CUP: Proposed Timeline

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Thanks so much Ellen. Is May 13th the 2nd public meeting?

stay safe!



Nancy Sears

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From: Ellen Fairleigh <efairleigh@bainbridgewa.gov>
Sent: Wednesday, March 24, 2021 4:18 PM
To: Nancy Sears <Nancy.Sears@smartlinkgroup.com>
Subject: PLN51880A WCF & CUP: Proposed Timeline

Good afternoon Nancy,

To ensure an efficient review of your application, the City has scheduled the following dates for each step of the remaining review process required under the City Code. You have indicated that a 150 day review period is acceptable for this permit.

Please carefully review the timeline below, and let me know if the timeline is acceptable or whether you are unavailable on any of the dates listed below and wish to reschedule to another date. If possible, please advise of any potential conflicts prior to **10 am on Friday, March 26th**.

Comment period for Notice of Application & Hearing: April 2-23 (21 days)

Planning Commission Review & Recommendation: May 13, 2021

Hearing Examiner Review and Public Hearing: May 27, 2021

Best,

Ellen



ELLEN FAIRLEIGH

City Planner

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[facebook.com/citybainbridgeisland/](https://www.facebook.com/citybainbridgeisland/)

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Due to the City's COVID-19 response, the Planning and Community Development Department (PCD) has modified its operations. Please see the PCD webpage (<https://www.bainbridgewa.gov/154/Planning-Community-Development>) for current information.