

## **Department of Planning and Community Development**

## Memorandum

Date: December 20, 2017

To: Carla

From: Annie Hillier

Subject: Notice of Application and SEPA Comment Period

File #: PLN50901 SSDP

Date to publish: December 29, 2017

## Notice of Application/SEPA Comment Period

- emailed NOA/SEPA Comment to Carla: yes
- mail to: property owners within 500 feet.
- **posting requirements**: on site signs required and newspaper
- total number of signs: 3 (2 back-to-back along the right of way and 1 facing water)
- **please email applicant** when Proposed Land Use signs are ready for pickup: leannm@mac.com
- special instructions:

## **SEPA Notice**

Yes, e-mail to agencies the notice and SEPA checklist

Let me know if you have any questions.

Thank you!