



CITY OF  
BAINBRIDGE  
ISLAND

Department of Planning and Community Development

## Memorandum

Date: January 8, 2018  
To: Carla  
From: Annie Hillier  
Subject: Notice of Application and SEPA Comment Period  
File #: PLN51009

**Date to publish: January 12, 2018**

---

### Notice of Application and SEPA Comment Period

- **emailed NOA/SEPA Comment to Carla:** yes
- **mail to:** property owners within 500 feet.
- **posting requirements:** on site signs required and newspaper
- **total number of signs:** 4 (2 back-to-back @ NE Koura Rd intersection & 2 back-to-back at NE Bay Hill Rd intersection)
- **please email applicant** when Proposed Land Use signs are ready for pickup:  
cmunter@bainbridgewa.gov
- **special instructions:** please let applicant know where the signs should be posted (see above)

### SEPA Notice

Yes, e-mail the NOA and SEPA checklist to agencies.

Let me know if you have any questions.

Thank you!