

Call to Order (Attendance, Agenda, Ethics)
Review and Approval of Minutes – November 4, 2019
Urban Storage ([PLN50505B DRB-DG](#))
Police Court Facility ([PLN51524 CUPA SPRA](#))
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Joseph Dunstan called the meeting to order at 2:05 PM. Design Review Board members in attendance were Jane Rein, Michael Loverich, Todd Theil, Shawn Parks and Laurel Wilson. Peter Perry was absent and excused. Planning Commissioner Don Doman was present. City Council member Ron Peltier was present. City Staff present were Planning Manager David Gretham, Senior Planner Kelly Tayara and Administrative Specialist Marlene Schubert and Administrative Specialist Carla Lundgren who monitored recording and prepared minutes.

The agenda was reviewed, and no conflicts were disclosed.

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Motion: I move to approve.

Parks/Theil: Passed Unanimously

Urban Storage ([PLN50505B DRB-DG](#))

Design Guidance Meeting – *Discussion Only*

See attached comments from DRB

Police Court Facility ([PLN51524 CUPA SPRA](#))

Review & Recommendation Meeting – Ellen Fairleigh, Planner

Motion: I make a motion, given P6 & S1 being non applicable, that the Police Court Facility meet the guidelines in Design for Bainbridge. I recommend approval.

Dunstan/Rein: Passed Unanimously

Discuss Design Guideline Checklist Templates

Kelly Tayara, Senior Planner – *Discussion Only*

New/Old Business

David Gretham, Planning Manager to check on progress of McDonalds remodel, specifically in regard to lighting and come back to the next meeting with an update.

Chair Dunstan addressed DRB member Peter Perry's temporary absence and announced that Peter Perry has officially resigned his position. Mr. Dunstan asked for a vote to decide whether to fill the vacant position now or wait until June 2020 to fill the position. The DRB members decided they would like to fill the vacant position now and not wait until June 2020.

Chair Dunstan discussed the need to appoint a chairperson for 2020.

Motion: I move that Joe Dunstan remain the chairperson for the DRB for 2020.

Rein/Parks: Passed Unanimously

Adjourn

The meeting was adjourned at 5:00 PM

Approved by:

 1/6/2020

Joseph Dunstan, Chair



Carla Lundgren, Administrative Specialist



PLEASE PRINT

[illegible]

NOTES OF WHAT WE ARE
ASKING OF THE APPLICANTS

02
DEC
19

DRB

URBAN STORAGE:

- MOTION ACTIVATED LIGHTING
- NO LIGHTING PLANNED FOR BACK OF BUILDING. / LEASING OFFICE LIGHTS NOT ON AT NIGHT.
- DRIVE LINES WILL HAVE LIGHTING ALL NIGHT
- SURVEY OF SIGNIFICANT TREES? 10" ϕ conf. 12" ϕ decid.

PERIMETER ONLY:

- PROVIDE UNDERSTORY TREES IN THE BUFFER. TO ACHIEVE FULL SCREEN
- DARK SKY COMPLIANT FIXTURES
- BRING COLOPS AND MATERIAL SAMPLES. NEXT MTG.
- SPECIAL CARE FOR LIGHTING SO THAT IT DOES NOT PROJECT ITS SIZE THROUGH THE
- PHOTOS FROM THE INTERSECTION AT 305.
- MOVE DRIVE OUT OF BUFFER - ~~REMOVING~~ AS LONG AS IT DOES NOT REMOVE MORE SIGNIFICANT TREES. - CONSIDER:
- REVIEW TREE SURVEY TO SEE SIZE OF TREES AROUND ENTRY DRIVE.
- A GRAVEL TRAIL OFF THE ROAD AROUND TREES THROUGH BUFFER

02
DEC
19

POLICE COURT FACILITY:

- P5 + P6 REQUESTED DEPARTURES:
- P5 WILL NOT NEED A DEPARTURE - IT MEETS THIS REQUIRED.
- P6 - NOT APPLICABLE HERE - THIS IS A CIVIC BUILDING
- REQUESTED DEPARTURE 71 - no departure needed. it meets the req.
it's not applicable, no departure needed
- CIVIC USES - STANDARD 2 - REQUESTING A DEPARTURE
 - But we do not believe a departure is needed
- Rebranding of the ~~plaza~~ "garden" or public space as a civic amenity
- Does the meet design for Bainbridge, yes. given the conditions.
- Conditions P6 - ^{THIS IS} A CIVIC BLDG. not applicable
S1 - large site - not applicable single building

we recommend approval.