



Department of Planning and Community Development

Memorandum

Date: May 15, 2018
To: Carla
From: Annie Hillier
Subject: Notice of Application
File #s: PLN50996 RUE

Date to publish: May 18, 2018

Notice of Application

- **emailed notice to Carla:** Yes
- **mail to:** property owners within 500 feet of the boundary of the subject property
- **posting requirements:**
 - on site signs required: **1** (facing the right-of-way)
 - newspaper
 - official locations, including website
 - government agencies
- **please email applicant** when Proposed Land Use signs are ready for pickup:
jason1969galbreath@gmail.com

SEPA Notice

n/a

Special Instructions

- Please **email the applicant a copy of the NOA** when he is notified that the signs are ready for pick-up.
- **Please include the following language on the sign:**

“Tentative hearing date: August 1, 2018 at 10am, Council Chambers. Date subject to change. Check COBI website for official date.”

Let me know if you have any questions.
Thank you!