

11/28

**CITY OF BAINBRIDGE ISLAND**  
 DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT  
 280 MADISON AVENUE NORTH · BAINBRIDGE ISLAND, WA · 98110-1812  
 PHONE: (206) 842-2552 · FAX: (206) 780-0955 Web Site: www.ci.bainbridge-isl.wa.us

## LETTER OF TRANSMITTAL

### Fire Review

**Project Name:** DLG LEASING LLC

**Date Material Received:** 10/1/2009

**Project Number:** PRJ-0015937

**Case Number:** BLD15937TEN-A

**Parcel Number:** 27250240972000

**Site address:** 253 Winslow Way W

**Case Description:** DLG LEASING LLC TI. Demo existing interior spaces, reframe walls as needed to create suites & door enterances. Update electrical, plumbing and mechanical systems all within existing footprint. Frame new awning over entryways, new concrete pathways and update Landscaping in front of Building.

**Owner, Applicant & City Planner:**

**Owner**  
 DLG LEASING LLC  
 8830 NE Spargur Loop Rd  
 Bainbridge Island, WA 98110

**Documents Distributed:**

*See Revision Form*

**Comments Due By:**

**Date Sent:**

11/17/2011

**Comments:** Please select one of the following options and return to planning.

☐ No Comment

☒ See Attached Conditions / Comments

Signed:

*[Signature]*

Date:

*12/21/11*

Printed:

*L. Carpenter*

# Bainbridge Island Fire Department

## Memo

December 19, <sup>2011</sup>~~2009~~ *AMC*

TO: Mark Hinkley, Building Official

FR: Assistant Chief Luke Carpenter, Fire Marshal

RE: DLG Leasing

#BLD15937TEN-A

The plans submitted have been reviewed resulting in the following comments:

1. This comment was issued in 2009: *If a fire sprinkler system and/or fire alarm system is being installed, or an existing system requires modifications, plans shall be submitted to the Building Department for Fire Department review. Please be aware that while the scope of this permit will not require a fire sprinkler system to be installed, it is quite possible that future work may require such a system per BIMC requirements. Please plan accordingly.*
2. BIMC 20.04.100 D3 states: *If a building permit is required in the remodeling of an existing structure of 5,000 or more square feet total floor area, the entire structure shall be fully sprinklered as required in subsection A.1 or A.2 of this section, whichever may apply.*
3. The type of occupancy and the risks associated with it pose sufficient hazards, as described in BIMC 20.04.100 to warrant the installation of an approved sprinkler and fire alarm system.
4. The Fire Marshal will meet with the building owner and building official to determine an appropriate timeline for the installation of the systems.