



**City of Bainbridge Island**  
**DEPARTMENT OF PLANNING &**  
**COMMUNITY DEVELOPMENT**

**MEMORANDUM**

**TO:** Karl Shaw, Finance Department  
Project File *J. Rasely*  
**FROM:** Jane Rasely, Planning and Community Development  
**DATE:** September 4, 2019  
**RE:** Fee Refund

Permit#/Project Name	PLN51522 PRE/Szelenyi PRE
Reason for Refund	Application withdrawn before public participation meeting held.
Original Receipt Number	19-00658
Total Fees Deposited	\$750.00
Preapplication Meeting	\$500.00
Refund Amount	\$250.00
Refund Fees To	Caitlin Gerds and Joshua Gruber 2417 Grant Street Berkeley, CA 94703  <input checked="" type="checkbox"/> Mail to recipient address <input type="checkbox"/> Hold for pick-up <input type="checkbox"/> Return to requestor

Attachments: Copy of Receipt  
Supporting Document

Approved for Payment:
\$ 250.00
Approved By: <i>David J. Hutton</i>
Date: 9/17/19
Reviewed By:
Charge To:
47148
345890

Entered into:  
☐ SmartGov  
☐ P Drive  
☐ Munis (TIS Contracts Only)



Department of Planning & Community  
Development  
280 Madison Avenue North

Receipt Number: 19-00658

206-842-2552  
pcd@bainbridgewa.gov

**Payer/Payee:** A G O LAND SURVEYING LLC  
1015 NE HOSTMARK STREET #103  
POULSBO WA 98370

**Cashier:** Christina Mitchell

**Date:** 07/25/2019

**PLN51522      PREAPPLICATION CONFERENCE      7868 NE Koura Rd**

<u>Fee Description</u>	<u>Fee Amount</u>	<u>Amount Paid</u>	<u>Fee Balance</u>
Pre-Application Conference Minor	\$500.00	\$500.00	\$0.00
Public Participation Meeting	\$250.00	\$250.00	\$0.00
	<b>\$750.00</b>	<b>\$750.00</b>	<b>\$0.00</b>

<u>Payment Method</u>	<u>Reference Number</u>	<u>Payment Amount</u>
CHECK	2710	\$750.00
<b>Total Paid:</b>		<b>\$750.00</b>

## Jane Rasely

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**From:** Ellen Fairleigh  
**Sent:** Tuesday, September 3, 2019 3:16 PM  
**To:** Jane Rasely  
**Subject:** FW: Szelenyi short plat- REFUND Request

Hi Jane,

Per the below request, can you please initiate a refund of \$250 to the below person and address for file **PLN51522 PRE**. The application was withdrawn prior to the public participation meeting being held.

Caitlin Gerdts/ Joshua Gruber  
2417 Grant Street  
Berkeley, CA. 94703

Please let me know if you need more information or if I need to submit this request in a different format.

Thank you,

Ellen

**From:** George Gerdts <geopandion@gmail.com>  
**Sent:** Tuesday, September 3, 2019 12:44 PM  
**To:** Ellen Fairleigh <efairleigh@bainbridgewa.gov>  
**Cc:** Joshua Gruber <jsgrubert@gmail.com>; Gavin Oak, A G O Land Surveying, LLC <gavin@agols.com>; Caitlin Gerdts <cgerdts@gmail.com>  
**Subject:** Re: Szelenyi short plat

Hi, Ellen,  
George Gerdts writing. Thanks for the note and confirmation of the partial refund. Please send the refund to my daughter and son-in-law, as follows:

Caitlin Gerdts/ Joshua Gruber  
2417 Grant Street  
Berkeley, CA. 94703

Many thanks,  
George Gerdts, executor estate of Bela Szelenyi

geopandion@gmail.com

360-297-3153 Home

On Tue, Sep 3, 2019 at 9:04 AM Ellen Fairleigh <[efairleigh@bainbridgewa.gov](mailto:efairleigh@bainbridgewa.gov)> wrote:

Good morning,

Since this application was withdrawn prior to the public participation meeting there is a partial refund that will be processed. Please let me know the name and address of who the refund check should be sent to.

Thank you,

Ellen

**From:** George Gerdtts <[geopandion@gmail.com](mailto:geopandion@gmail.com)>

**Sent:** Tuesday, August 20, 2019 1:25 PM

**To:** Ellen Fairleigh <[efairleigh@bainbridgewa.gov](mailto:efairleigh@bainbridgewa.gov)>; David Greetham <[dgreetham@bainbridgewa.gov](mailto:dgreetham@bainbridgewa.gov)>

**Subject:** Re: Szelenyi short plat

Dear Ellen,

It's now after 1:00 PM and I haven't heard back so am including David Greetham since he will be at Thursday's meeting and you will not. I want to make sure that the Szelenyi Short Plat Application is withdrawn from consideration. I want to make sure also that it is removed as a agenda/discussion item from Thursday's meeting. I am the executor of the Szelenyi estate and do not want the Short Plat application to proceed any further.

Again, please let me know as soon as possible if there is something other than this email that you need from me in order to withdraw the application. I can be reached by email or phone (360 297-3153).

Also, I plan to remove the posted sign regarding this meeting from the Szelenyi property. Please confirm that this is correct.

Best regards,

George Gerds

On Tue, Aug 20, 2019 at 11:02 AM George Gerds <[geopandion@gmail.com](mailto:geopandion@gmail.com)> wrote:

Dear Ellen,

It was nice to finally talk with you this morning. Pursuant to our phone conversation please let me know exactly what I need to provide you in order to withdraw the short plat application for 7868 NE Koura (parcel#: 092502-4-045-2005) in advance of Thursday's scheduled meeting.

Thank you,

George Gerds

executor, Estate of Bela Szelenyi