CITY OF BAINBRIDGE ISLAND

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Department of Planning & Community Development
280 Madison Avenue North, Bainbridge Island, WA 98110
Phone: 206-842-2552 Email: pcd@bainbridgewa.gov
Website: www.bainbridgewa.gov
Portal: https://ci-bainbridgeisland-wa.smartgovcommunity.com/portal

LETTER OF TRANSMITTAL

PROJECT NAME **Assistance Dogs Northwest Education Center**		ORIGINAL SUBMITTAL DATE 02/15/2018	TRANSMITTAL DATE 02/17/2018
PROJECT NUMBER **PLN50504 CUP**	SUFFIX **CUP**	PROJECT TYPE Conditional Use Permit	
PROJECT STREET ADDRESS OR ACCESS STREET 12107 Miller Road NE		TAX PARCEL NUMBER 09250210542009	
CITY PROJECT MANAGER **ELLEN FAIRLEIGH**			
PHONE 206-780-3767	EMAIL efairleigh@bainbridgewa.gov		
REVISION RECEIVED:			
PROJECT DESCRIPTION CUP for change of use to educational in a residential zone. Scope of work includes cosmetic improvements, 3 new parking spaces, and barrier free access across site.			

REVIEW PACKET TO

☐ DESIGN REVIEW BOARD	☐ DEVELOPMENT ENGINEER - DEVELOPMENT ENGINEERING REVIEW QUEUE
☒ HEALTH DISTRICT REVIEW Steve Brown	☐ FIRE DEPT REVIEW - LUKE CARPENTER
☐ OPERATIONS & MAINTENANCE REVIEW - AARON CLAIBORNE	
☐ BUILDING REVIEW - BUILDING REVIEW QUEUE	

Owner(s)	Contact(s)
DOGS NW LLC ASSISTANCE	DOGS NW LLC ASSISTANCE
PH: E-MAIL: STACYG@ASSISTANCEDOGSNW.ORG	PH: E-MAIL: STACYG@ASSISTANCEDOGSNW.ORG

TRANSMITTED DOCUMENTS

DOCUMENT 10 PLANS-UTILITY	DOCUMENT 2 DECISION CRITERIA	DOCUMENT 6 DESIGN GUIDELINE CHECKLIST

MAR - 8 2018

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DOCUMENT 5 PLANS-LANDSCAPE PLAN	DOCUMENT 9 OWNER/AGENT AGREEMENT
DOCUMENT 8 NARRATIVE	DOCUMENT 12 PREAPP LETTER
DOCUMENT 11 APP-PROJECT	DOCUMENT 15 SITE PLAN

COMMENTS DUE BY: *03/03/2018*

COMMENTS ☐ No Comments ☒ See Attached Comments/Conditions

Signed: _____ Date: 3-16-18

Please Print Name: Steven J. Brown

KITSAP PUBLIC
HEALTH DISTRICT

345 6th Street, Suite 300
Bremerton, WA 98337
360-728-2235

Application Checklist

Date: March 16, 2018

C.O.B.I. Planner: Ellen Fairleigh

Applicant: Dogs NW LLC

Project Name: Assistance Dogs NW Education Center

The following items will need to be applied for/submitted to the Kitsap Public Health District before COBI will approve your permit application:

☒ Commercial Building Clearance for On-Site Sewage Disposal. (change of use proposed)

This list may not address all Health District requirements. It is based only on the information provided.
Please call if you have any questions.

Steven J. Brown Environmental Health Specialist II (360)728-2277