ITEMS DISCUSSED

1. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(I))
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

**3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**

**4. PUBLIC COMMENT**

**5. CITY MANAGER’S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE**

**6. PRESENTATIONS  
A.** NATIONAL POETRY MONTH READING   
B. PROCLAMATION DECLARING APRIL 14, 2016 AS APPLAUD OUR TEACHERS DAY, AB 16-053

C. PROCLAMATION DECLARING APRIL 16-22, 2016 AS VOLUNTEER WEEK ON BAINBRIDGE ISLAND, AB 16-051

D. PROCLAMATION DECLARING APRIL 23, 2016 AS EARTH DAY, AB 16-052

7. **NEW BUSINESS (PUBLIC COMMENT INVITED ON EACH ITEM)**

**A. NOMINATION OF HISTORIC SUYEMATSU FARMSTEAD TO THE LOCAL HISTORIC REGISTRY, AB 16-037  
 B. SUYEMATSU FEASIBILITY STUDY, AB 16-037   
 C. CONSIDER GRANT REQUEST TO THE DEPARTMENT OF ARCHEOLOGY AND HISTORIC PRESERVATION (DAHP)  
 FROM THE HISTORIC PRESERVATION COMMISSION TO UPDATE AN ISLANDWIDE INVENTORY OF HISTORIC  
 PROPERTIES, AB 16-037**

D. STREET SWEEPER PROCUREMENT, AB 16-048 - PUBLIC WORKS

E. SOUND TO OLYMPIC TRAIL (STO) PHASE III GRANT OPPORTUNITY (STP-U), AB 16-050

**F. ROADSIDE MOWER PROCUREMENT,** AB 16-049 - PUBLIC WORKS  **G.** ARTS AND HUMANITIES BAINBRIDGE REQUEST FOR CITY PAYMENT OF WAYPOINT PROJECT PERMIT FIRST TOUCH/CONSIDER FEE, AB 15-022   
H. REQUEST TO COMMENCE NUISANCE ABATEMENT ACTION AT 10191 NE BEACH CREST DRIVE NE, AB 16-054

8. UNFINISHED BUSINESS  
A. **RESOLUTION NO. 2016-03, FINANCIAL POLICIES, AB 16-023**

**B. SUZUKI PROPERTY UPDATE AND DISCUSSION**

9. CONSENT AGENDA  
A. CONSENT AGENDA COVERSHEET  
B. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

C. REGULAR CITY COUNCIL BUSINESS MEETING MINUTES, MARCH 8, 2016

D**. REGULAR CITY COUNCIL STUDY SESSION MINUTES, MARCH 15, 2016**

**E. REGULAR CITY COUNCIL BUSINESS MEETING MINUTES, MARCH 22, 2016**

10. COMMITTEE REPORTS  
A. UTILITY ADVISORY COMMITTEE LIAISON NOTES, MARCH 14 AND MARCH 28, 2016

B. ETHICS BOARD LIAISON NOTES, MARCH 21, 2016 - COUNCILMEMBER SCOTT

C. ENVIRONMENTAL TECHNICAL ADVISORY COMMITTEE LIAISON NOTES, MARCH 23, 2016

11. REVIEW UPCOMING COUNCIL MEETING AGENDAS

**A. UPCOMING MEETING CALENDAR**

**12. FOR THE GOOD OF THE ORDER**13. ADJOURNMENT

1. **EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(I))** 6:15 PM

Mayor Tollefson called an Executive Session to order at 6:30 p.m. with Councilmembers Blossom, Medina, Peltier, Roth, Scott and Townsend and City Attorney Marshall to discuss Potential Litigation (RCW 42.30.110(1)(i))in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

1. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE** 7:00 PM

Mayor Tollefson called the meeting to order at 7:00 p.m. with Councilmembers Blossom, Medina, Peltier, Roth, Scott and Townsend present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

1. **ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00 PM**

***MOTION: I move to accept the agenda as presented.***

***ROTH/MEDINA: The motion carried 7-0.***

1. **PUBLIC COMMENT 7:01 PM**

**Doug Rauh, Kenneth Place gave comment on the Washington State Ferries side loading bridge grant. He would like to see Council support the grant.**

**Barry Lombard of Puget Sound Energy provided comment on transmission lines.**

1. **CITY MANAGER’S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:04 PM**

**City Manager Schulze’s report included items:**

* **Introduction of Gary Christensen, the City’s new Planning and Community Development director.**
* **Consideration of Public Records Request tracking and management software.**
* **The next Navigate Bainbridge will be held on Thursday, April 14.**
* **A community meeting on April 18 at 6:30 to discuss the police and court facility.**

**6. PRESENTATIONS 7:08 PM  
A. NATIONAL POETRY MONTH READING**

Doug Nathan of Bainbridge Arts and Humanities read a poem by William Ayot.

**B. PROCLAMATION DECLARING APRIL 14, 2016 AS APPLAUD OUR TEACHERS DAY, AB 16-053** 7:10 PM

The purpose of Applaud our Teachers Day is to call attention to the tremendous impact our teachers have on our children and our

community and to honor their hard work and dedication.

7:13 PM  ***MOTION:*** *I move the City Council authorize the Mayor to sign the proclamation.*

***SCOTT/TOWNSEND:*** *The motion carried 7-0.*

**C. PROCLAMATION DECLARING APRIL 16-22, 2016 AS VOLUNTEER WEEK ON BAINBRIDGE ISLAND, AB 16-051**

To honor our volunteers, the City is partnering with the Bainbridge Community Foundation, the Bainbridge Public Library and KiDiMu to host a volunteer celebration event at the Bainbridge Public Library, April 21 from 5:30 to 6:30 pm.

**D. PROCLAMATION DECLARING APRIL 23, 2016 AS EARTH DAY, AB 16-052** 7:16 PM

The people of Bainbridge Island will recognize Earth Day 2016 at their Farmers’ Market on Saturday, April 23. Charles Schmid provided information on the 12th Annual Earth Day at Pritchard Park clean-up day.

**7. NEW BUSINESS (PUBLIC COMMENT INVITED ON EACH ITEM) 7:25 PM**

**A. NOMINATION OF HISTORIC SUYEMATSU FARMSTEAD TO THE LOCAL HISTORIC REGISTRY, AB 16-037**

**Planner Beckmann addressed Council. On January 4, 2016, the Historic Preservation Commission (HPC) reviewed the Historic Suyematsu Farmstead local register nomination at their regularly scheduled monthly meeting. The nomination came before the HPC after a years’ worth of effort to receive a grant to provide the analysis for the nomination form and multiple meetings between the HPC and Friends of the Farm (FOF). The HPC unanimously agreed that the Historic Suyematsu Farmstead is eligible for listing on the local register.**

**On March 15, 2016, the City Council held a Study Session to discuss the nomination form. Following Staff discussion, the Historic Preservation Commission’s presentation and review of supporting materials, the Council agreed to schedule the Historic Suyematsu Farmstead nomination at a future City Council business meeting.**

**7:26 PM *MOTION: I move the City Council approve the nomination of the Historic Suyematsu Farmstead to the Local Historic Registry.***

***PELTIER/BLOSSOM: The motion carried 7-0.***

**B. SUYEMATSU FEASIBILITY STUDY, AB 16-037 7:26 PM  
After requesting permission from the City Council to apply for a Grant from the State Department of Archeology and Historic Preservation and being awarded the grant, the Historic Preservation Grant (HPC) selected the Sheridan Consulting Group to perform the work approved under the grant. The Sheridan Group’s efforts culminated with a Historic Structure Report & Feasibility Study. The report/study articulates the significance of this property and its unique contribution to the community’s history. If adopted by the City Council, the report/study could be used as a tool for guiding future development/redevelopment at the site.**

**On March 15, 2016, the City Council held a Study Session to discuss the report/study. Following Staff discussion, the Historic Preservation Commission’s presentation and review of supporting materials, the Council agreed to schedule adoption of the Historic Structure Report & Feasibility Study to a future City Council business meeting.**

**7:27 PM *MOTION: I move the City Council adopt the Suyematsu Farm Historic Structures and Feasibility Study.***

***BLOSSOM/PELTIER: The motion carried 7-0.***

**C. CONSIDER GRANT REQUEST TO THE DEPARTMENT OF ARCHEOLOGY AND HISTORIC PRESERVATION (DAHP) FROM THE HISTORIC PRESERVATION COMMISSION TO UPDATE AN ISLANDWIDE INVENTORY OF HISTORIC PROPERTIES, AB 16-037 7:27 PM**

**The City of Bainbridge Island's Historic Preservation Commission (HPC) is requesting approval to apply for a no-match grant,**

**administered by the Washington State Department of Archaeology and Historic Preservation (DAHP) to identify properties eligible for the local historic register.**

**History:**

**These grants are made on a competitive basis and are made annually only to Certified Local Governments ("CLG"). As a CLG, Bainbridge Island is eligible to apply for the grant. The aim of the grant is to encourage, develop and maintain local preservation efforts. One of the most important tools for preservation is the local register and state laws that provide incentives to homeowners to preserve rather than replace their historic home. The Commission is developing land use regulations to encourage preservation of historically significant properties, even those not listed on the Register.**

**The funds will be used to identify properties eligible for the local register. The first property to be added to the City’s local historic register was the Yeomalt Cabin in June 2005. Since then, only 29 properties have been added to our local register, with Historic Suyematsu Farmstead potentially being the 30th.**

**In 1987, an island wide survey of approximately 190 historically significant properties was completed. The Historic Preservation**

**Commission would like to update this survey by 1) determining which of the properties are remaining and 2) updating photos of each**

**structure. With this information, a paid intern would identify those structures of historic value. The Commission would like to perform outreach to these property owners to encourage them to list their property on the local register.**

**The deadline for this grant application is April 22, 2016.**

**7:30 PM *MOTION: I move the City Council approve the Historic Preservation Commission's request to apply for a no-match grant administered by the Washington State Department of Archaeology and Historic Preservation (DAHP) to identify properties eligible for the local historic***

***register.***

***PELTIER/ROTH: The motion carried 7-0.***

**D. STREET SWEEPER PROCUREMENT, AB 16-048 - PUBLIC WORKS** 7:19 PM *(Time moved up)*

Public Works Director Loveless addressed Council. Public Works staff budgeted for a new Street Sweeper in 2016, as the existing sweeper is from 2003 and outdated. City staff visited other local jurisdictions to view and demo other street sweepers and determined that the Ravo 5 Series Sweeper is the best fit for the City’s street sweeping operations. The Ravo is a compact sweeper that has exceptional turning radius and maneuverability which would be a great benefit for use in the downtown Winslow area.

City staff worked with Enviro-Clean Equipment, Inc. using the Washington State Department of Enterprise Services contract number 02613 for the purchase of a Ravo 5 Series Street Sweeper in the amount of $261,880.13.

7:24 PM ***MOTION:*** *I move that the City Council forward the Street Sweeper Procurement award with Enviro-Clean Equipment, Inc. in the amount of 261,880.13 to the April 26, 2016 consent agenda.*

***SCOTT/ROTH:*** *The motion carried 7-0.*

**E. SOUND TO OLYMPIC TRAIL (STO) PHASE III GRANT OPPORTUNITY (STP-U), AB 16-050** 7:31 PM

The Puget Sound Regional Council (PSRC) conducts a process approximately every two years to distribute Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funds. The FHWA/FTA process is the largest fund and distributes approximately $240 million of federal funds per year.

WSDOT Ferries has proposed that the City partner with them in applying for a Surface Transportation Program (STP) grant for the Sound to Olympic (STO) Trail Phase 3a project and the Replacement of the Ferry Pedestrian Loading Bridge. The STO Trail Phase 3a project scope of work includes a separated grade crossing over SR305 to connect from Ericksen Avenue near Wyatt to the proposed STO Trail near Vineyard Lane. By partnering with the Ferry project, both projects should be more competitive for regional funding. The STO Phase 3 project is identified in the City’s current Six-Year Capital Improvement Program with a planned expenditure of $523,000 in City funds in the years 2017-2020. If successful with this grant application, the City will need to budget an additional

$441,430 in the upcoming 2017-2018 Budget in order to complete the project. The proposed partnership with WSDOT is considered the best opportunity to receive grant funding for this project.

The deadline for the application is Wednesday, April 13, 2016. The regional project Evaluation Committee will recommend projects for funding on May 26 and May 27.

7:44 PM ***MOTION:*** *I move that the City Council approve City staff moving forward with a Surface Transportation Program (STP) grant application for the Sound to Olympics Trail Phase 3 project through the Puget Sound Regional Council’s FHWA regional process; and if the grant application is successful, budget an additional $441,430.00 in the upcoming 2017-18 budget.*

***PELTIER/MEDINA:*** *The motion carried 7-0.*

**F. ROADSIDE MOWER PROCUREMENT, AB 16-049 - PUBLIC WORKS** 7:44 PM

Public Works staff budgeted for a new roadside mower in 2016, as the existing mower is from 2005 and outdated. City staff visited other local jurisdictions to view and demo their mowing equipment operations and determined that the John Deere tractor and Alamo attachments best fit the City’s roadside vegetation needs and provides upgraded safety features.

City staff worked with Washington Tractor Inc. from Poulsbo, WA using the Washington State Department of Enterprise Services contract number 10212 for the Roadside Mower procurement. The tractor is from the Deere Company in the amount of $87,604.70 and the boom and mower attachments are from Alamo Industrial in the amount of $86,160.51 for a combined total amount of $173,765.21.

7:47 PM ***MOTION:*** *I move that the City Council forward the Roadside Mower Procurement award to Deere & Company in the amount of $87,604.70 for the tractor and Alamo Industrial in the amount of $86,160.51 for the boom & mower attachments for a combined total amount of $173,765.21, using the Washington State Department of Enterprise Services contract number 10212, to the April 26, 2016 consent agenda.*

***MEDINA/ROTH:*** *The motion carried 7-0.*

**G. ARTS AND HUMANITIES BAINBRIDGE REQUEST FOR CITY PAYMENT OF WAYPOINT PROJECT PERMIT FIRST TOUCH/CONSIDER FEE, AB 15-022** 7:48 PM

Arts and Humanities Bainbridge (AHB), acting as the official body of the City empowered to act on all matters pertaining to the development and enrichment of arts and humanities within the City, is working on installing a piece of public art at The Waypoint. This piece will be placed prominently in the landscaped area of The Waypoint for the viewing pleasure of the public, benefitting both citizens and visitors alike.

In order to install the artwork, AHB is required to apply and pay for a permit based on the fabrication cost of the art piece. The attached permit estimate outlines the fee based on the fabrication costs provided by Christine Clark, the artist selected to create the piece. The permit estimate is $840.42. On August 25, 2016, City Council approved a budget request from AHB for $45,000 for The Waypoint Project. Because public art is an integral part of this community and Waypoint project is highly visible to a broad audience, AHB is asking Council to consider covering the cost of the permit fee, which is in addition to the approved $45,000 budget.

7:51 PM ***MOTION:*** *I move the cost of the permit fee associated with the installation of the public art piece at Waypoint be paid by the City from the General Fund.*

***SCOTT/TOWNSEND:*** *The motion carried 7-0.*

**H. REQUEST TO COMMENCE NUISANCE ABATEMENT ACTION AT 10191 NE BEACH CREST DRIVE NE, AB 16-054** 7:51 PM

Over the past year, the City has received complaints regarding an abandoned, derelict residence located at 10191 NE Beach Crest Drive. Photos of the property are included in the agenda packet.

In particular, the dwelling is unfit for human habitation due to numerous building code violations including but not limited to a rotting, crumbling roof, possibly rotting portions of the dwelling exterior, which is covered with moss, and electrical lines down and surrounding the property (wires are not live). The neighbors have also complained that the property has attracted many rats, which are considered "disease vectors," due to rats' ability to spread disease. Most fundamentally, however, the property is an eyesore to the surrounding neighbors.

The City Attorney requests the Council's authorization to (1) prepare Motions for Preliminary and Permanent Injunctions for filing in Kitsap County Superior Court following a 28 day notice period to the property owner that the pleadings will be filed at the conclusion of that period should the property owner not abate the nuisance at his own cost and expense. Here, "abatement" means correction of all dangerous conditions, including but not limited to repair of the collapsing portion of the roof, the foundation, or any other unstable portion of the structure, removal of the moss, and removal of noxious weeds.

Commencement of the lawsuit against the property owner, if necessary, will proceed under the authority of BIMC 15.04.020(A) - (E) which includes provisions for the abatement of dangerous buildings and adopts by reference the 1997 Dangerous Building Code. In addition, statutory authority pursuant to RCW 7.48 authorizes the City to seek relief against a condition that “annoys, injures or endangers the comfort, repose, health or safety of others, offends decency, or … or in any way renders other persons insecure in life, or in the use of property.” Finally, the City will work with the Department of Health to ensure that any DOH violations are addressed.

7:53 PM ***MOTION:*** *I move the City Council authorize the City Attorney to file a civil action for abatement of nuisance under RCW 7.48 and violations of BIMC 15.04.020(A) - (E) against the owner of property located at 10191 NE Beach Crest Drive following a 28-day notice period.*

***ROTH/PELTIER:*** *The motion carried 7-0.*

**8. UNFINISHED BUSINESS   
A. RESOLUTION NO. 2016-03, FINANCIAL POLICIES, AB 16-023 7:54 PM**

**In February and March, Council and staff discussed the City's financial policies, with the first reading of this resolution on March 22. The resolution in the packet has been revised to include information in the whereas section to call out certain previous resolutions that established key portions of the current proposed policies. Including this information is intended to provide interested readers with an easy way to go back to refer to the originating resolutions. This new information is the only change to the resolution as presented for first reading.**

**7:55 PM *MOTION: I move that the City Council approve Resolution 2016-03, Financial Policies for the City of Bainbridge Island.***

***TOWNSEND/PELTIER: The motion carried 7-0.***

**B. SUZUKI PROPERTY UPDATE AND DISCUSSION 7:56 PM**

**9. CONSENT AGENDA** 8:35 PM **A. CONSENT AGENDA COVERSHEET  
B. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL**

Last check from previous run 341123 for $82.18. EFT check 214 = $4318.45. ACH checks 215 and 216 for $1400.22. Manual check

numbers 341124 – 341134 for $473,545.67. Regular check run 341135 – 341258 for $394,485.44. Retainage release checks 147 – 149 for

$28,725.42. Direct deposit payroll check run 035563 – 035675 for $250,326.54. Regular payroll check run 107555 – 107559 for

$8,178.28. Vendor check run 107560 – 107574 for $268,317.23. EFTPS transfer for $104,599.65.

**C. REGULAR CITY COUNCIL BUSINESS MEETING MINUTES, MARCH 8, 2016**

**D. REGULAR CITY COUNCIL STUDY SESSION MINUTES, MARCH 15, 2016**

**E. REGULAR CITY COUNCIL BUSINESS MEETING MINUTES, MARCH 22, 2016**

8:36 PM ***MOTION:*** *I move to approve Consent Agenda Items A through E as presented.*

***SCOTT/MEDINA****: The motion carried 7-0.*

**10. COMMITTEE REPORTS** 8:27 PM **A. UTILITY ADVISORY COMMITTEE LIAISON NOTES, MARCH 14 AND MARCH 28, 2016**

**B. ETHICS BOARD LIAISON NOTES, MARCH 21, 2016 - COUNCILMEMBER SCOTT**

**C. ENVIRONMENTAL TECHNICAL ADVISORY COMMITTEE LIAISON NOTES, MARCH 23, 2016**

Councilmember Peltier added comments on the Design Review Board Meeting.

**11. REVIEW UPCOMING COUNCIL MEETING AGENDAS** 8:39 PM

**A. UPCOMING MEETING CALENDAR**

**April 19**

**Puget Sound Energy Presentation (Andy Wappler, VP Corporate Affairs), Info.**

**Preliminary 2015 Year-End Reporting and 2016 Capacity Discussion**

**Poetry Month**

**April 26**

**Friends of the Farms 2015 Annual Report on City Farmland (Info.)**

**Closed Record Hearing: Resolution No. 2016-12, Torvanger Final Subdivision (Consider Approval)**

**Review Responses to the Municipal Electric Utility RFP - Unfinished Business (Consider Action)**

**Neighborhood Matching Grant Update (Info.)**

**Eagle Harbor Waterfront Park Improvement Contract (Unfinished Business)**

**Priority Based Budgeting: Results Confirmation w/Council**

**Olympic Drive Non-Motorized Improvement Project, Amendment #2 (Consider Action)**

**Environmental Protection Agency (EPA) Green Power Community Award (Presentation)**

**Poetry Month**

**Proclamation Declaring May 15-21, 2016 as 2016 Public Works Week (Info.)**

**Proclamation Declaring May 2016 as Puget Sound Starts Here Month (Info.)**

**Street Sweeper Procurement Contract (Consider Action)**

**Roadside Mower (Consider Action)**

**12. FOR THE GOOD OF THE ORDER 8:44 PM**Councilmember Peltier would like to introduce to see the City of Bainbridge Island become an initiative city. This item will be placed on the May 17 Council meeting.

**13. ADJOURNMENT** 8:47 PMThe meeting was adjourned at8:47 p.m.

/s/ Val Tollefson

/s/

Kelly Jahraus, Records Management Coordinator